



REGIONAL CONTINUUM OF CARE COUNCIL

Tuesday, May 28, 2013

MINUTES

- CALL TO ORDER and ATTENDANCE ROLL, completed at 10:04 AM
- APPROVAL OF MINUTES: The April meeting was the Employment Forum, an informational flier was distributed after the session. The Employment Subcommittee was thanked for their work.
- PRESENTATIONS
 - Community Budgeting Process: Trinh Le from the Center for Policy Initiatives provided a brief presentation about the Community Budget Alliance and the budgeting process for the City of San Diego. The presentation focused on the typical time line and process for decision-making and encouraged member participation. Members asked questions and provided input. Participants were asked to complete a brief evaluation form about the presentation. A copy of the PowerPoint is available,
 - Functional Elements of Enhanced Data System: Dolores Diaz, RTFH – HMIS provided a handout and introduction to “HMIS 2.0”. The HMIS 2.0 concept is for a broader-based integrated information system. RTFH presented the HMIS 2.0 idea and advised the RCCC that they have begun gathering information from community members about what they would like to see in a management of information system. One of the first presentations was to the Alliance for Regional Solutions group. A community session will be hosted by St. Vincent de Paul on May 30th, everyone is welcome. Please participate and watch for more to information to come. See handout for more information.
- STEERING GROUP REPORT
 - HUD Updates:
 - *Proposed Definition of Chronic Homelessness*- Feedback from the CoC was submitted to HUD on May 24th. A summary of the feedback was provided electronically. In general, the feedback supported some of the changes and questioned others. Our input supported the removal of the definition of an episode of homelessness needing to be a period of 15 days or more which makes the ESG, Consolidated Plan, and CoC rules consistent. The feedback challenged other recommendations such as of having to verify a period of one year of ‘accumulated homelessness’ over the course of three years. See handout for greater detail. Members were advised that the response period is open for another day in case there is other feedback you would like to submit.
 - *Closure of SD HUD Office* – HUD Headquarters has announced a reorganization that results in the closure of several Field Offices, including San Diego, Fresno and Sacramento. Although the local office is not a Community Planning and Development - Special Needs Assistance Office for the CoC, the local office and staff play a vital role in our local

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efforts. For examples, HUD Staff (Myrna Pascual) led the very successful 100-Day campaign in 2012; Staff (Frank Riley and Myrna) help to interpret and advocate in situations where problem-solving is needed for clients, agencies, or others in the community. The local office was approved to be our liaisons for the Priority Community Initiative. The office staff is part of the local community team. San Diego is home to a large homeless population, including one of the largest subgroups of veterans. In a time when ending veteran and chronic homelessness is a national priority, it seems illogical to remove the visible presence of HUD in our community. The Steering Committee authorized a letter to b expressing our concerns, asking for more detail about the rationale for selecting San Diego for closure, and providing alternate solutions for our community. At present. It appears that we could lose our San Diego Office as soon as the end of September. RCCC members were advised that they may also send letters to HUD or to their Congressional Representatives about this issue.

- *Notice Regarding Former Foster Youth eligibility:* The HUD Field Office advised that Headquarters issued an advisory that former foster youth will be deemed ineligible for CoC assistance even if they technically are homeless under Category two of the definition. This has created concern for many CoCs. The NAEHCY local and national liaisons are involved in the dialog, It is agreed that we want to prevent youth from exiting foster care into homelessness, and there are several questions about the HUD announcement. The CoC will stay in touch with the Field Office and ask NAEHCY's help regarding this issue.
- *Priority Community Initiative: Site Visit #2 and # 3 Updates:* PCI HUD - Technical Assistance have visited twice since the full body last meeting. PCI Assistance held several meeting between April 29th, 30th, and May 1st; and May 23rd. These sessions centered on gathering information about CoC structure, governance and policies, HMIS, and evaluation.

The Steering Committee, Action Plan groups, and Subgroups continue to work with HUD TA toward HEARTH compliance. The Steering Committee advises the full body of the following factors and recommends ratification of the following:

- The full body understands that under HEARTH a smaller Board will become the primary decision- making structure rather than the full body. At the current time, the Steering Committee (SC) is the structure that is closest to this requirement. The current SC actions are subject to the full body advanced authority or approval of recommendations.
- Under HEARTH the Board structure has to be reviewed at least every 5 years
- The full body of stakeholders need to meet at least annually to determine Board

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- The RCCC has opportunity to meet for other purposes, such as to offer other support such as training to the full body during the year
- There are multiple actions needed to become HEARTH compliant, governance is of interest to other tables in the community like Pivot
- The RCCC will call joint meeting(s) to discuss Governance structures
- To move forward on governance, the RCCC Governance and Steering Committee proposed to use the Keys to Housing "page11" as a way to start a community conversation about governance because that had been considerable community input in creating that recommendation, including actions by more than a dozen elected City Councils and Elected Officials
- As a result of the community conversation, a recommendation will be formed on a governance model
- The model developed through the community process will come back to a special meeting of the RCCC, with notice of the meeting at least 7 days in advance and the model included in that notice
- Because of the importance of this decision, the Executive Directors will specifically noticed for that special meeting
- In response to a question, it was clarified that this does not mean that only the Executive Directors will make the decision
- Given the new capacity of our first full time staff (Camey Christenson) and the anticipation of release of the HUD general section, the plan is to have a recommendation by the end of July.
- Members in attendance were asked confirm that each person in the room could "live with" these decisions.
- The actions were ratified by consensus.

Action: Call for Consensus - No one present objected to these recommendations; the Steering Committee was ratified to move forward.

- *CSH Transitional Housing Analysis Technical Assistance:* One benefit of the 100 Day Accelerated Campaign is that the Corporation for Supportive Housing (CSH) is able to conduct a Transitional Housing Analysis for 2-3 projects. Organizations interested in participating are strongly encouraged to attend a presentation and orientation at today's BootCamp meeting. For more information contact Michael MC Connell or Simonne Ruff.
- *Rapid Results Boot Camp & Registry Week Training:* June events include A Registry Week Training BootCamp is planned for June 10th and 11th at USC's Irvine extension. The training is co-hosted by San Diego and Orange County Partnership. A team from North County plans to attend. Everyone is welcome. There is no requirement to commit to conducting a registry week. Training starts at 8:30 each day. Contact Michael Mc Connell or see email notices for details.

On June 18-19th, members of the 100 Day BootCamp team will participate in a sustainability meeting in Los Angeles. At the meeting the 100 Day

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Campaign teams will also report on their progress and their challenges. Michael Mc Connell, Vicky Joes, and Anne Kerr will attend and others involved in the 100 Day effort are encouraged to join them.

- SUBCOMMITTEE and LIAISON REPORTS
 - Action Team Updates - Team Leaders / Steering Liaisons
 - HMIS – Data Governance – Craig Jones, Mielle Schwartz, Holly Younghans. The recently merged DGC- HAWK group is in the process of revisiting current HMIS efforts and policies. There are several changes being considered. One substantive item is gaining clarity and consensus on the data integration project.
 - Governance and Administration – Lila Fetherolf, Jennifer Guthrie – A substantial part of the subcommittee work resulted in today’s recommendations of the Steering Committee. The committee is convening twice monthly to complete the actions in both the Governance and Administrative Action Plans. Work on updating the Membership Manual which will become a Governance Handbook; gathering information about various CoC governance structures; and lots of other documentation is in progress.
 - Plan and Planning – Laura Mustari and Laurin Pause – This group is updating the P & P Action Plan and will begin addressing the collaborative assessment challenge presented by HEARTH. New members are welcome and encouraged. The next meeting will be convened at HomeStart. Contact LMustari@HOMe-Start.org for more information.
 - Housing and Services – Rosemary Johnston, Dave Siegler – This Action Group successfully recruited new members to represent two needed constituencies: Piedad Garcia, Behavioral Health – Mental Health Services; and Peter Callstrom, Work Force Partnership. They submitted an updated Action Plan report.
 - Subgroup and Liaison Reports
 - *Legislative Liaisons* – Rosemary Johnston – a full report will be sent separately. Rosemary is scheduled to retire in August. The RCCC is seeking someone to join the Legislative Liaisons. Kathi Houck assists with the federal agenda. Rosemary has participated on state and local groups such as Housing California; several conference calls each month. Volunteers are sought to replace this vital service to the RCCC. Some notes on local activities included the reallocation of the City of San Diego CDBG funds; the selection of LeSar development Consultants to manage the Home Again – PTECH; the extension of the seasonal shelters; and the need for a year-round emergency shelter in North County. Please see the report for more detail.
 - *Employment* – Dave Siegler – The Annual Employment Forum was hosted by Second Chance with more than 60 persons in attendance. In addition to the information offered at the forum, an email with

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- information about a mainstream resource was distributed. Members were thanked for their participation.
 - Alliance for Regional Solutions- Laurin Pause, Don Stump, Rick Batt ARS and ICS have announced the intent to launch an effort to end homelessness in North County. Rick Batt, ICE, will take the lead on planning this effort. It will take many partners to implement a successful plan. Meetings to begin the planning process will start by early July. It was noted that Laurin will no longer be the representative from ARS. Nicole Heesen will pursue identifying an appropriate liaison.
 - Commercial Sexual Exploitation-Human Trafficking – Holly Hepburn The RCCC - CSECT subgroup is in recess while the broader community initiative is being re-engaged. Holly is leaving Generate Hope (and the State). She will assist in helping to identify a new Chair for the subgroup.
 - Downtown Leadership – Pat Leslie – Recent Downtown Leadership group meetings included presentations on the results of phase one and two of the campaign, the SD Rescue Mission recuperative care, St. Vincent de Paul Father Joe’s Villages programs, and the Point in Time Count.
 - Home Again – A revised PTECH Action Plan was submitted by LeSar Development and approved by the United Way. The report identifies specific activities and funding sources and can be distributed on request. At the meeting, Doug Sawyer of UW noted that many of the HomeAgain Board members are also on the Downtown Leadership group. Future meetings of HomeAgain / PTECH will be held at Dene Oliver’s offices in Downtown San Diego.
 - MHSA – MHSA is currently updating the MHSA and Permanent Supportive Housing inventory list.
 - SD Housing Federation – Annual Awards night is coming up on June 13th.
 - AB109 Homeless Housing Pilot Project – Pat Leslie, Megan O’Dowd It was decided that an RFQS would be used in procurement. The working committee has drafted the final version of a Request for Qualified service providers for the Housing Pilot Project. Watch the BuyNet system for the timing of the RFSQ.
- ANNOUNCEMENTS/ OTHER BUSINESS
 - Changes in leadership and thanks. The RCCC noted several upcoming changes - -the loss of Laurin Pause (who promises to continue volunteering even though her home will no longer be in this area); Anne Kerr who will still be in the area and is interested in being involved in data and information projects; Holly Hepburn who is leaving the state; and we will soon lose Rosemary Johnston to retirement. These are important ‘shoes to fill’ in the CoC and we say “thank you” and wish them each success in the next phase of their journeys/ The RCCC welcomes Jack Micklos as he returns to us in his

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new administrative role at Crisis House; and we welcome Camey Christenson as the first full time staff for the RCCC. The support of the San Diego Housing Commission in making this possible is appreciated.

- Adjourn: 11:29 AM

NEXT MEETING

Tuesday, June 25th
10:00 – 11:30 AM

United Way of San Diego
4699 Murphy Canyon Road
San Diego, CA. 92123